



CANNON BUILDING  
861 SILVER LAKE BLVD., SUITE 203  
DOVER, DELAWARE 19904-2467

STATE OF DELAWARE  
**DEPARTMENT OF STATE**

DIVISION OF PROFESSIONAL REGULATION

TELEPHONE: (302) 744-4500  
FAX: (302) 739-2711  
WEBSITE: WWW.DPR.DELAWARE.GOV

<b>PUBLIC MEETING MINUTES:</b>	<b>BOARD OF PLUMBING &amp; HVACR EXAMINERS</b>
<b>MEETING DATE AND TIME:</b>	<b>Tuesday, July 12, 2011 8:30 a.m.</b>
<b>PLACE:</b>	861 Silver Lake Boulevard, Dover, Delaware <b>Conference Room A</b> , second floor of the Cannon
<b>MINUTES APPROVED:</b>	September 13, 2011

**MEMBERS PRESENT**

Jerome Todd, Professional Member, President  
Dean Sherman, Professional Member, Vice President  
Carol Guilbert, Public Member, Secretary  
Robert Briccotto, Jr., Professional Member  
Frank Beebe, Professional Member  
Gerard Pepeta, Professional Member  
James Anderson, Public Member

**MEMBERS ABSENT**

John Brady, Public Member

**DIVISION STAFF/DEPUTY ATTORNEY GENERAL**

Jennifer Witte, Administrative Specialist II  
Danny Stevenson, Deputy Attorney General

**OTHERS PRESENT**

Chuck Davidson  
Charlie Robbins

**CALL TO ORDER**

Mr. Todd called the meeting to order at 8:51a.m.  
Ms. Witte amended the agenda to add Franklin Braham's application as 4.2.6.

## **REVIEW OF MINUTES**

A motion was made by Mr. Sherman, seconded by Ms. Guilbert, to approve the June 14, 2011 meeting minutes as presented. The motion was unanimously carried.

## **UNFINISHED BUSINESS**

### **Signing of Decision and Order**

The Decision and Order from the proposal to deny hearing of Peter Woodfield was signed by the Board members.

## **NEW BUSINESS**

### **Ratification of Applications**

A motion was made by Mr. Sherman, seconded by Ms. Guilbert, to approve the ratification of the Master Plumber application of Russell Pruitt. The motion was unanimously carried.

### **Review of Examination Applications**

A motion was made by Mr. Sherman, seconded by Mr. Pepeta, to approve the Master Plumber examination applications of Janusz Stachon, Brent Deputy and Herbert Romisch, the Master HVACR examination applications of Christopher Sockriter and Ronald Blankenship, and the Master HVACR Restricted examination application of Franklin Braham. The motion was unanimously carried.

### **Review of Reciprocity Applications**

A motion was made by Mr. Sherman, seconded by Mr. Briccotto, to approve the Master Plumber application of Randolph Seitter. The motion was unanimously carried.

A motion was made by Mr. Sherman, seconded by Mr. Briccotto, to deny the Master plumber application of Christopher Ferguson for not meeting the experience requirement, however he was approved to sit for the exam. The motion was unanimously carried.

### **Applications for Review-Danny Stevenson**

After review, a motion was made by Mr. Sherman, seconded by Mr. Beebe, to approve the Master Plumber examination application of James Cetnar. The motion was unanimously carried.

### **Complaint Status**

34-02-07-Closed  
34-01-09-Closed  
34-02-09-Closed  
34-15-09-Closed  
34-01-10-Closed  
34-02-10-Assigned

34-03-10-Assigned  
34-04-10-Assigned  
34-06-10-Closed  
34-08-10-Assigned  
34-09-10-Assigned  
34-01-11-Assigned  
34-02-11-Assigned  
34-03-11-Assigned  
34-04-11-Assigned

### **CORRESPONDENCE**

There was no correspondence.

### **OTHER BUSINESS BEFORE THE BOARD** (for discussion only)

Mr. Davidson stated that he is still working on getting amendments from other municipalities for the Plumbing code.

### **PUBLIC COMMENT**

There was no public comment.

### **NEXT SCHEDULED MEETING**

The next meeting will be held on **Tuesday, September 13, 2011** at 8:30 a.m. in Conference Room A, second floor of the Cannon Building, 861 Silver Lake Boulevard, Dover, Delaware.

### **ADJOURNMENT**

A motion was made by Mr. Beebe, seconded by Ms. Guilbert, to adjourn the meeting. The motion was unanimously carried. The meeting adjourned at 9:07 a.m.

Respectfully submitted,

Jennifer Witte  
Administrative Specialist II